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CONTRACT MANAGEMENT

CONTRACT APPROVAL FORM

2013 MAR 20 PM 2:44

(Contract Management Use only)

CONTRACT TRACKING NO.

CM1840-A1

CONTRACTOR INFORMATION

Name: Scheda Ecological Associates

Address: 5892 East Fowler Avenue, Tampa, FL 33617-2312

Contractor's Administrator Name: Angel Wynn Title: Environmental Scientist
Tel#: (813) 989-9600 Fax: (813) 989-9670 Email: awynn@scheda.com

CONTRACT INFORMATION

Contract Name: Scheda Ecological Assoc Contract Value: _____

Brief Description: Shorebird Monitoring Surveys

Contract Dates : From: 4/1/13 to 3/31/14 Status: New Renew Amend# WA/Task Order

How Procured: Sole Source Single Source ITB RFP RFQ Coop. Other _____

If Processing an Amendment:

Contract #: CM1846 Increase Amount of Existing Contract: _____ No Increase

New Contract Dates: Apr 1, 2013 to Mar 31, 2014 TOTAL OR AMENDMENT AMOUNT: \$8,280 for this year - same as last year

APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY, SECTION 6

- William R. Moore 3.20.13 64391539-563828 52011
-Department Head -Signature SAISS Project Mgr Date Funding Source/Acct #
- Charlotte Young 3-21-13
Contract Management Date
- [Signature] 3-27-13 5/27/13
Office of Management & Budget Date
- [Signature] 3-26-13
County Attorney (approved as to form only) Date

Comments: _____

COUNTY MANAGER FINAL SIGNATURE APPROVAL

[Signature] 3/28/13
Ted Selby Date

RETURN ORIGINAL(S) TO CONTRACT MANAGEMENT FOR DISTRIBUTION AS FOLLOWS:

- Original: Clerk's Services; Contractor (original or certified copy)
- Copy: Department
- Office of Management & Budget
- Contract Management
- Clerk Finance

RECEIVED
COUNTY MANAGER'S
OFFICE
13 MAR 27 AM 10:35

**AMENDMENT NUMBER 1/FIRST EXTENSION TO THE
CONTRACT FOR SAISS PROJECT SHOREBIRD MONITORING SURVEYS**

THIS AMENDMENT entered into this 28th day of March, 201~~2~~³ by and between the **BOARD OF COUNTY COMMISSIONERS OF NASSAU COUNTY, FLORIDA**, a political subdivision of the State of Florida, (hereinafter referred to as “County”) and **SCHEDA ELCOLGICAL ASSOCIATES, INC.**, 5892 East Fowler Avenue, Tampa, Florida 33617, (hereinafter referred to as “Contractor”).

WHEREAS, the parties entered into an Agreement dated April 4, 2012; and

WHEREAS, the original agreement provided for an initial term beginning April 1, 2012 and ending March 31, 2013, with an option to extend for four (4) additional one (1) year periods upon written agreement of both parties; and

WHEREAS, the parties desire to amend and extend said Agreement; and

NOW, THEREFORE, FOR AND IN CONSIDERATION of the mutual covenants and agreements herein contained, the parties hereto agree as follows:

1. In accordance with Section 2 of the Contract for SAISS Project Shorebird Monitoring Surveys dated April 1, 2012, the performance period is hereby extended for an additional one (1) year beginning April 1, 2013 and ending March 31, 2014.
2. All other provisions of said Agreement not in conflict with this Addendum shall remain in full force and effect.
3. Time is of the essence.

[Signatures begin on next page]

**BOARD OF COUNTY COMMISSIONERS
NASSAU COUNTY, FLORIDA**

Ted Selby

TED SELBY, COUNTY MANAGER

Its: Designee

SCHEDA ECOLOGICAL ASSOCIATES, INC.

Sandra Scheda Klaus

By: *Sandra Scheda Klaus*

Its: *President*

STATE OF FLORIDA
COUNTY OF HILLSBOROUGH

Before me personally appeared, SANDRA SCHEDA KLAUS who is personally known or produced _____ as identification, known to be the person described in and who executed the foregoing instrument, and acknowledged to and before me that he/she executed said instrument for the purposes therein expressed.

WITNESS my hand and official seal, this 13 day of NOVEMBER, 2012.

Kathleen A Foley
Notary Signature

Notary-Public-State of FLORIDA at large
My Commission expires: 09/14/2015



Dawn Krass

From: Ted Selby
Sent: Wednesday, March 20, 2013 2:04 PM
To: Dawn Krass
Cc: Shanea Jones
Subject: FW: Renewal of CM1846, Shorebird Monitoring Surveys, SAISS Project
Attachments: 20130320 Contract Approval Form.pdf; 20130320 Amendment number 1.pdf; 20130320 Contract CM 1846.pdf

Dawn,

I see from the second attachment that you requested this be returned to you for routing.

Ted Selby

From: William Moore [mailto:wmoore@omnihotels.com]
Sent: Wednesday, March 20, 2013 1:48 PM
To: Ted Selby
Cc: Robert Martin; Cy Yelk; Conny Allen; awynn@scheda.com
Subject: Renewal of CM1846, Shorebird Monitoring Surveys, SAISS Project

Ted,

Attached is the Contract Approval Form for the first Amendment to the Scheda Ecological Associates Contract CM1846. The SAISSA Trustees meeting February 20, 2013, unanimously recommended approval this contract amendment. Attached is the original contract and first amendment. The current contract expires March 31, 2013 so a prompt approval the amendment would be appreciated. Thanks, Bill

William R. Moore, AICP
Director of Planning & Development
Omni Amelia Island Plantation
P.O. Box 3000
Amelia Island, FL 32035-3000
Omniameliaislandplantation.com
Member of the Global Hotel Alliance
904-277-5103 (Office)
904-753-4178 (Cell)

Follow us at | omnihotels.com | Facebook
Twitter | YouTube | Global Hotel Alliance

Named as Top Golf Resort by *Condé Nast Traveler*
and Top 50 Tennis Resort in U.S. by *Tennis Magazine*



<http://www.omnihotels.com/Home/FindAHotel/AmeliaIsland/SpecialOffers/GrandOpening>

Ranked "Highest in Hotel Guest Satisfaction Among
Upscale Hotel Chains" by J.D. Power and Associates

William Moore

From: Dawn Krass [dkrass@nassaucountyfl.com]
Sent: Tuesday, November 20, 2012 10:03 AM
To: William Moore
Cc: Dawn Krass
Subject: Scheda Ecological Associates Contract
Attachments: Contract Approval Form (Sept 2012).doc; 20121120100125806.pdf

Bill,

I have received the signed renewal back from Scheda Ecological for the Shore Monitoring Surveys. Please complete and sign the Contract Approval Form and return to me. Once I have the form, I will route for all reviews and Ted's signature. I have attached the form and a copy of the signed agreement.

Thank you.

Dawn M. Krass
Contract Specialist
Nassau County Contract Management
96135 Nassau Place, Suite 6
Yulee, Florida 32097
Phone: (904)491-7377 ext 1097
Fax: (904) 321-2658
Email: dkrass@nassaucountyfl.com

Dawn Krass

From: Cathy Lewis
Sent: Tuesday, November 20, 2012 12:55 PM
To: Dawn Krass
Cc: Cindy Wood
Subject: RE: Account Number for SAISSA Shore Monitoring Surveys

Yes, use account 64391539-563828 S2011.

Cathy Lewis, CPA
Senior Financial Management Analyst
Office of Management & Budget
Nassau County Board of County Commissioners
96135 Nassau Place, Suite 2
Yulee, Florida 32097
(904)491-7370 phone
(904)321-5917 fax
clewis@nassaucountyfl.com

From: Cindy Wood
Sent: Tuesday, November 20, 2012 11:42 AM
To: Cathy Lewis
Cc: Dawn Krass
Subject: FW: Account Number for SAISSA Shore Monitoring Surveys

Cathy... will you help Dawn? Thanks

From: Dawn Krass
Sent: Tuesday, November 20, 2012 11:41 AM
To: Cindy Wood
Cc: Dawn Krass
Subject: Account Number for SAISSA Shore Monitoring Surveys

Cindy,

We are in the process of obtaining the renewal with Scheda Ecological Associates for the SAISSA Project Shore Monitoring Surveys. The account number used for the original contract was 64391539-563828 S2011. Would that change for this renewal which will cover 4/1/2013 to 3/31/2014?

Thanks!

Dawn M. Krass
Contract Specialist
Nassau County Contract Management
96135 Nassau Place, Suite 6
Yulee, Florida 32097
Phone: (904)491-7377 ext 1097
Fax: (904) 321-2658
Email: dkrass@nassaucountyfl.com

11/20/2012